



**Return, Exchange & Order Form**  
Have any Questions? Call 1-800-325-8707

**Step 1**

**Ordered By:**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email \_\_\_\_\_  
 Daytime Tel \_\_\_\_\_  
 Evening Tel \_\_\_\_\_

**Step 2**

**List items you are returning, including reason**

Reason	Item#	Color	Size	Description	Qty

**Ship To: (if different from above)**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email \_\_\_\_\_  
 Daytime Tel \_\_\_\_\_  
 Evening Tel \_\_\_\_\_

**Step 3**

**New or Exchanged order information**

Item#	Color	Size	Description	Qty

Please select one of the options below:

- Exchange item
- Reimburse original method of payment
- Gift Certificate

**Additional Comments**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Step 4 Method of Payment**

If the total of your exchange or new order exceeds the value of your return, please provide method of payment.

- Gift Certificate
- Credit card
- Check Enclosed

Credit Card# \_\_\_\_\_  
 Exp. Date \_\_\_\_\_  
 Signature \_\_\_\_\_

**Step 5 Mailing Label**

Enclose Return Form and Merchandise in a securely wrapped package.

Tape return label over original shipping address and return by mail

or private carrier.

Return Label

**REPCON NW**  
**18307 NE 221st Ave**  
**Brush Prairie, WA 98606**